



CAG Administration Office
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Pinal Regional Transportation Authority Board of Directors Meeting
Wednesday, May 23, 2018 - 6:00 p.m.
City of Casa Grande Council Chambers
510 E Florence Blvd.
Casa Grande, AZ 85122

AGENDA

- I. CALL TO ORDER – *Chairman Dave Waldron*
- II. PLEDGE OF ALLEGIANCE
- III. ROLL CALL
- IV. CALL TO PUBLIC
- V. MEMBER AGENCY UPDATES
- VI. GENERAL MANAGER UPDATE – *Andy Smith* *Information*
 - a. Overview of administrative and planning activities
- VII. Approval of the Administrative duties and responsibilities for the Executive Director and General Manager – Chairman Dave Waldron P-F-T
- VIII. NEXT MEETING
 - a. June 27, 2018 – Apache Junction – CAG Office
- IX. ADJOURN P-F-T



CONSENT AGENDA ITEM:	YES	<input type="checkbox"/>	NO	<input checked="" type="checkbox"/>
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**PINAL REGIONAL TRANSPORTATION AUTHORITY
Request for PRTA Board Action**

<p><u>Date Submitted:</u></p> <p align="center">May 14, 2018</p> <p><u>Date Action Requested:</u></p> <p align="center">May 23, 2018</p>	<p><u>Type of Action(s) Requested:</u></p> <p><input checked="" type="checkbox"/> Formal Action/Motion</p> <p><input type="checkbox"/> Information Only</p> <p><input type="checkbox"/> Resolution</p> <p><input type="checkbox"/> Other</p>	<p><u>Subject:</u></p> <p align="center">Duties and Responsibilities for the Executive Director and General Manager</p>
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TO: CHAIRMAN AND PRTA BOARD MEMBERS

FROM: Andy Smith, PRTA General Manager

STAFF RECOMMENDATION: Provide an overview on the administrative duties and responsibilities for the Executive Director and General Manager.

DISCUSSION: At the last Board meeting the PRTA Board directed Staff to meet and prepare a plan of duties and responsibilities for the Executive Director and General Manager. An update of the plan will be provided at the meeting for discussion and approval.

FISCAL IMPACT: N/A

ALTERNATIVES: N/A

PREPARED BY: Andy Smith

REVIEWED BY: 

CONCURRENCE: _____

Action Taken: P - F - T - None